



SAFETY/SECURITY COMMITTEE MEETING MINUTES

February 7, 2019 10:00AM
4th Floor Quad Conference Room A430

Members Present: *Matt Carver, Millie Mattox, Barbara Sanders, Donette Mizia, Bobbi Morgan, Jandy Hanna, Larry Ware, and Kevin McCraw*

Members Absent: *Melissa Clay-Miller, and Amy Crickenberger*

PROCEEDINGS

Meeting called to order at 10:00am by Matt Carver, Safety Coordinator.
Last meeting (August 2, 2018) minutes were approved.

ITEM 1. NEW BUSINESS-February 7, 2019

New Committee Member

The committee welcomed Bobby Morgan's designee Kevin McCraw.

ITEM 2. OLD BUSINESS- August 2, 2018

Safety Committee Charter

The charter will be revised and sent out to members for voting. The committee recommended listing positions instead of names of employees and taking out term limits. Jandy recommended adding a Faculty Council Chairperson. The committee suggested adding a Student Affairs representative.

AED/CPR

Amy is working on installing the AED and first aid kit on the 2nd Floor in the Student Center.

Fire Extinguisher

New company is on site testing the fire extinguisher.

Bloodborne Pathogens Manual

Jandy and Matt discussed the updates to the manual.

The meeting was adjourned.

Respectfully submitted,

Jill Trent