



SAFETY/SECURITY COMMITTEE MEETING MINUTES

March 5, 2013

9:30AM

Alumni Boardroom

Members Present:

*Matt Carver, Barbara Sanders, Malcolm
Modrzakowski, Sally Cooper, and Larry Ware*

Members Absent:

*Donette Mizia, Melissa Miller, Bobbi Hoover,
Amy Crickenberger*

PROCEEDINGS

Meeting called to order at 9:30am by Matt Carver, Safety Coordinator.
Last meeting (October 9, 2012) minutes were approved.

ITEM 1. NEW BUSINESS

Science Building

Millie Mattox is now supervisor over research techs and the research safety officer.
Mock OSHA inspection only found a few items that has been since resolved.
Bio Safety Committee needs board approval. Air testing will begin routinely at the
beginning of the anatomy class.

Committee Member Replacement

Sally Cooper's replacement will start employment around the end of April. She will also
need to be replaced on the safety committee.

ITEM 2. OLD BUSINESS

Trackit

Trackit is now working for Melissa Miller.

First Aid Kits

Sally Cooper requested a kit in the bar area. Matt confirmed with Amy the kits are
restocked and current. They are also checked quarterly.

Lab Safety

Dr. Modrzakowski informed the committee that Millie Mattox will oversee the Science
Building.

Infectious Medical Waste

Dr. Modrzakowski will meet with Chris Lambert for Drupal training for linking the Waste Management Plan to the Safety Security link on the website.

High Risk Positions

Dr. Modrzakowski and Matt will set up a meeting to discuss medical records storage for employee testing with HR and Dr. Steele.

Larry suggested that HR keep the records. The administration needs to designate an employee physician when Dr. Steele leaves.

The meeting was adjourned.

Respectfully submitted,

Jill Trent