SAFETY/SECURITY COMMITTEE MEETING MINUTES
June 18, 2013
9:30AM
2nd Floor Quad Conference Room

Members Present: Matt Carver, Malcolm Modrzakowski, Larry Ware, Amy Crickenberger, Millie Mattox and Donette Mizia

Members Absent: Melissa Miller, Bobbi Hoover and Barbara Sanders

PROCEEDINGS
Meeting called to order at 9:30am by Matt Carver, Safety Coordinator. Last meeting (March 5, 2013) minutes were approved.

ITEM 1. NEW BUSINESS

Training
Millie Mattox would like to have blood borne pathogens training for employees.

Fire Drill
Matt Carver will be setting up fire drills in the next few weeks.

Golf Carts
Golf cart safety manual is now available on the website.

ITEM 2. OLD BUSINESS

First Aid Kits
Amy Crickenberger informed the committee the new first aid kit cabinets are in place beside the AED in the Alumni Building.

Infectious Medical Waste
Committee discussed getting information on drupal training from Chris Lambert.

High Risk Positions
Robin Tuckwiller will keep the employee records in a secure area of the CEC Building. Millie Mattox suggested an Occupational Health Physician. Larry Ware spoke to HR and they are currently searching for this position.
Science Building
Bio Safety Committee was approved by the board. Dr. Modrzakowski updated the committee with the member names. Air testing will occur annually or as needed.

Committee Member Replacement
Sally Cooper’s replacement is Heather Antolini.

The meeting was adjourned.

Respectfully submitted,

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Jill Trent