



ORSP-3: Heads up Grant/Sponsored Award Submission Form Office of Research and Sponsored Programs West Virginia School of Osteopathic Medicine

Full name Project Director/Principal Investigator

Email Address of PD/PI

Title of Project

Brief synopsis

Funding Agency

Link to RFP/RFA/PAR/LOA

Application Due Date

Is this a research project?

If yes, indicate research project
identifier (ORSP1 code)

Reporting Requirements

If Other, describe:

Will this project involve a subaward to another institution or business?

Will this project involve international travel or collaborators?

Will this project involve Protected Health Information?

Is there any other information you would like to provide at this time that would help WV SOM in planning for the submission (e.g. availability, planned vacations, etc.). If subaward is planned, please indicate to which institution or non-profit, etc.

Please note that all completed budget and budget narratives are due at least 5 business days in advance of the actual submission date. Completed documents, including all narrative sections and additional attachments are due at least 2 business days prior to the actual submission date.

An ORSP-5: Internal Grant Approval Form still needs to be completed and provided with the complete budget and budget narrative at least 5 business days in advance.