



SAFETY/SECURITY COMMITTEE MEETING MINUTES

April 19, 2018 10:00AM

3rd Floor Quad Conference Room A330

Members Present: *Matt Carver, Millie Mattox, Barbara Sanders, Melissa Clay-Miller
Donette Mizia, Bobbi Morgan and Tina Plaughter*

Members Absent: *Larry Ware, Amy Crickenberger and Kristie Bridges*

PROCEEDINGS

Meeting called to order at 10:00am by Matt Carver, Safety Coordinator.
Last meeting (December 12, 2017) minutes were approved.

ITEM 1. NEW BUSINESS-April 19, 2018

Fit Testing

Millie will be training statewide campus Directors and Deans for all fit testing of 3rd and 4th year rotation students. She also noted the respiratory manual needed updated. Employees are fit tested by WVU.

Emergency Response Manual

Matt notified the committee that he is in the process of updating the Safety Response Manual.

New Openings

Melissa notified the committee that Jim Graeca resigned his position with Robert C. Byrd Clinic.

ITEM 2. OLD BUSINESS- December 12, 2017

Sharps

Millie will ask Amy if the CEC needs any extra containers.

Safety Committee Charter

Jill will email the charter with corrections to committee members for review.

AED/CPR

Matt will discuss with Amy about any upcoming classes. Christine will check with researchers on their possible schedules. Safety office will discuss with Bren Pittsenbarger about having the AED map start rotating on every informational television on campus.

Fire Alarms

Matt used the alarm in the Science Building as training.

Fire Extinguisher

Matt notified the committee that a new company would be taking over checking extinguishers. Matt will contact Melissa when they are on campus for testing.

Bloodborne Pathogens Manual

Matt sent the manual to Dr. Nemitz to send to the board. The board has approved the manual and the next step is to move it to the website.

The meeting was adjourned.
Respectfully submitted,

Jill Trent