



## **SAFETY/SECURITY COMMITTEE MEETING MINUTES**

August 18, 2024 11:00AM

Webex

Members Present:

*Matt Carver, David Meadows, Deborah Bogan, Amy Crickenberger, Marina Diiioia, Scott Maxwell, Josh Barclay, Jake Neumann, Dovenia Ponnoth, and Aaron Phillips*

Members Absent:

*Donette Mizia, and Vianny Soto*

### **PROCEEDINGS**

Meeting called to order at 11:00am by Matt Carver, Safety Coordinator.  
Last meeting (April 9, 2024) minutes were approved.

### **ITEM 1. NEW BUSINESS-August 18, 2024**

#### *New Committee Members*

Matt Carver welcomed the new members and gave an overview of what the committee's role is on campus.

#### *Safety Committee Charter*

David Meadows introduced the new Safety Committee Charter recommendations. The new charter will include safety and security as well as committee member responsibilities and what departments they represent. Jacob Neumann noted the charter should read majority vote instead of 2/3. Dovenia Ponnoth would like to add Shae Hatcher to the Safety Committee. David will send out the Safety Committee Charter with revisions for the committee to approve. Deborah Bogan also noted that the Clery Act information should be included in the charter. David and Deborah will discuss this issue.

#### *Chemical Hygiene Plan*

Peter Feldman reached out to Matt for updates regarding the Chemical Hygiene Plan Manual. Deborah will send corrections to Peter. Matt will notify Peter that the rest of the committee agreed to the manual.

#### *Gym Parking Lot*

Jacob Neumann brought up the issue of the parking lot entrance/exit. David asked Jill to set up a meeting with himself, Matt, Richie and the City of Lewisburg.

#### *CPR Training*

Amy Crickenberger inquired about teaching CPR to the employees. Matt will discuss the expense with Amy.

## **ITEM 2. OLD BUSINESS- April 9, 2024**

### *Stairs on campus*

David gave the committee an update on the stairs at the Science Building. The area where the stairs are needed will undergo construction so the stair project will not move forward at this time.

### *Sinkhole*

David will follow up with the committee on the progress of this project when available.

### *Mold*

Scott Maxwell inquired about the Alumni Boardroom mold report. Matt notified the committee on the results and actions taken afterwards. The issue has been resolved.

### *RCBC*

David updated the committee on the RCBC Camera project. The Clinic received a grant to cover the cameras and installation.

### *Stop the Bleed Kits*

David notified the committee that all the stop the bleed kits have been installed on campus.

The meeting was adjourned.

Respectfully submitted,

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Jill Trent