



SAFETY/SECURITY COMMITTEE MEETING MINUTES

December 7, 2023 1:30PM

B311

Members Present: *Matt Carver, Barbara Sanders, Mary Page Nemcik, Donette Mizia, Rebecca Scopa Kelso, Dovenia Ponnoth, Jacob Neumann, and David Meadows*

Members Absent: *Steve Obermeyer, and Belinda Evans*

PROCEEDINGS

Meeting called to order at 1:30pm by Matt Carver, Safety Coordinator.
Last meeting (August 24, 2023) minutes were approved.

ITEM 1. NEW BUSINESS-December 7, 2023

Fall Accident

Matt notified the committee of an accident someone had while walking down the steps from the Alumni to the Science Building. Matt asked the Assistant Director of Maintenance to put down yellow tape on this area.

Sinkhole

Matt notified the committee of some issues with the sinkhole around the new Testing Center. There is a meeting with Terradon to discuss what needs to be done to remediate the situation. Matt will update when there is more information.

Mold

Matt notified the committee of 3 issues of mold on campus. Matt and David are meeting to go over tests that have been conducted to see what steps to take next.

RCBC

Mary Page updated the committee on grants that was awarded to the clinic. They will be using this grant to purchase radios and security cameras. The clinic is looking into an alert system as well. Mary Page updated David on RCBC's Emergency Response Manual and security/safety challenges the clinic faces in emergency situations.

Stop the Bleed Kits

David notified the committee that he will be purchasing kits for every level of every building. He would also like to make training mandatory.

Ice/Snow Removal

Mary Page wanted to remind Facilities to make sure they keep the sidewalks clear at RCBC in the event of inclement weather.

ITEM 2. OLD BUSINESS- August 24, 2023

New Committee Members

Matt welcomed the new members and gave an overview of what the committee's role is on campus.

Stairs on campus

Matt met with David to discuss the stairs between the Library and the Science Building. David also brought up the stairwell around the Student Center Amphitheater having no rail at the top. The Assistant Director of Maintenance will be addressing this issue as well. David discussed having a deferred maintenance plan on campus.

Shooter training

David opened discussion regarding the new campus carry law. Jeffrey Shawver will take the lead on setting the policies for campus.

Maintenance Manual

Barbara brought up the PPE requirements for the animal quarters. Matt will train the Maintenance Department with the new Maintenance Manual. Matt and David discussed moving the Safety and Security Link on the website under myWVSOM so no one from outside WVSOM could access manuals and links.

The meeting was adjourned.

Respectfully submitted,

Jill Trent