



SAFETY/SECURITY COMMITTEE MEETING MINUTES

January 30, 2020 10:00AM
3rd Floor Senior Classroom A311

Members Present: *Matt Carver, Millie Mattox, Barbara Sanders, Steve Obermeyer, Brittany Ratliff, Belinda Evans, Donette Mizia, Jandy Hanna, Peter Ward and Bobbi Morgan*

Members Absent: *Larry Ware*

PROCEEDINGS

Meeting called to order at 10:00am by Matt Carver, Safety Coordinator.
Last meeting (September 10, 2019) minutes were approved.

ITEM 1. NEW BUSINESS-January 30, 2020

Construction inquiry

Peter Ward opened discussions regarding the construction around the sidewalk at the Science Building. The committee recommended putting up stanchions to keep vehicles out.

Testing Center

Peter inquired about the safety concerns regarding the testing center. Jandy updated the committee with starting time frame. Jandy recommended the committee should receive regular updates once the project gets underway for safety precautions.

ITEM 2. OLD BUSINESS- September 10, 2019

First Aid Kit

Steve replenished the first aid kits on the 2nd Floor Science Building at staff's request.

Injuries

Peter Ward inquired and commented on the sharp injuries received from the Science Building.

Respiratory Guidelines

Jandy informed the committee that the guidelines will need to be sent to HR for review.

Active Shooter Training

Matt reached out to the local and county PD and they suggested using Pat Goodell (PFT) for simulation training. Committee discussed training for staff.

Fire Drill

Matt discussed the fire drill codes and regulations.

Fire Extinguishers

RCBC confirmed they are checking their own fire extinguishers and discussed the fire extinguisher in Lab Corp. The committee suggested putting a fire extinguisher in Radiology. Matt discussed with the committee chemical spill drills. Jandy recommended coordinating with Kristie Bridges for chemical spill training.

The meeting was adjourned.
Respectfully submitted,

Jill Trent