



SAFETY/SECURITY COMMITTEE MEETING MINUTES

February 2, 2022 10:00AM

Online via WebEx

Members Present: *Matt Carver, Steve Obermeyer, Donette Mizia, Belinda Evans, Brian Griffith, and Mary Page Nemcik*

Members Absent: *Larry Ware, Bobbi Morgan, and Barbara Sanders*

PROCEEDINGS

Meeting called to order at 10:00am by Matt Carver, Safety Coordinator.

Last meeting (September 9, 2021) minutes were approved.

ITEM 1. NEW BUSINESS-February 2, 2022

Fire Extinguisher

Matt notified the committee that all fire extinguishers on campus and at Robert C. Byrd Clinic have been tested.

Jandy Hanna's replacement

Eddie Bridges will be the replacement for Jandy and will be invited to the committee's next meeting.

Emergency Locations

Belinda brought up to the committee about an email she received from a student regarding emergency locations. She was concerned about signs or directions to emergency locations. The committee discussed the best way to address this issue. Brian will get with IT regarding a map location on the website. Matt will check on flip charts. Jill will put a QR code on the back of the prox/ID cards for map locations.

Signage

Mary Page brought up to the committee their signage issue at RCBC. She suggested painting a line along the wall to follow and guide patients to their appointments.

Parking lot issues

Brian brought up to the committee the parking issues on campus and RCBC. Belinda noted the limited parking spaces because of the Tech Building construction. Mary Page suggested the students should not park in the front parking lot due to patient concerns. Belinda will send a follow up email to Dr. Russ about student parking.

ITEM 2. OLD BUSINESS- September 9, 2021

Emergency Response Manual

Mary Page notified the committee that RCBC will be composing their own Emergency Response Manual.

The meeting was adjourned.

Respectfully submitted,

Jill Trent