



## SAFETY/SECURITY COMMITTEE MEETING MINUTES

January 27, 2021 10:00AM

Online via WebEx/Main Building Classroom In Person

Members Present: *Matt Carver, Steve Obermeyer, Tabitha Fox, Belinda Evans, Donette Mizia, Jandy Hanna, Bobbi Morgan, Barbara Sanders, and Andy Kelso*

Members Absent: *Larry Ware, and Brian Griffith*

### **PROCEEDINGS**

Meeting called to order at 10:00am by Matt Carver, Safety Coordinator.

Last meeting (September 17, 2020) minutes were approved.

### **ITEM 1. NEW BUSINESS-January 27, 2020**

#### *Emergency Response Manual*

Matt updated the committee on updates to the manual. Bobbi, Belinda and Jandy noted suggestions for corrections. Tabitha inquired about RCBC procedures. Matt's office will send out to the committee for voting.

#### *Hazardous Communication Plan*

Matt changed items and will send out to the committee for review.

### **ITEM 2. OLD BUSINESS- September 17, 2020**

#### *Respiratory Protection Plan*

Jandy updated the committee on changes to the document. WVU and HR have reviewed it as well. Document was voted and accepted by the committee.

#### *Bloodborne Pathogens Document*

Jandy updated the corrections within the document. This document will go through the safety committee for reviews as needed. Bobbi noted correction to "Housekeeping" title. Committee voted to approve document.

The meeting was adjourned.

Respectfully submitted,

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Jill Trent