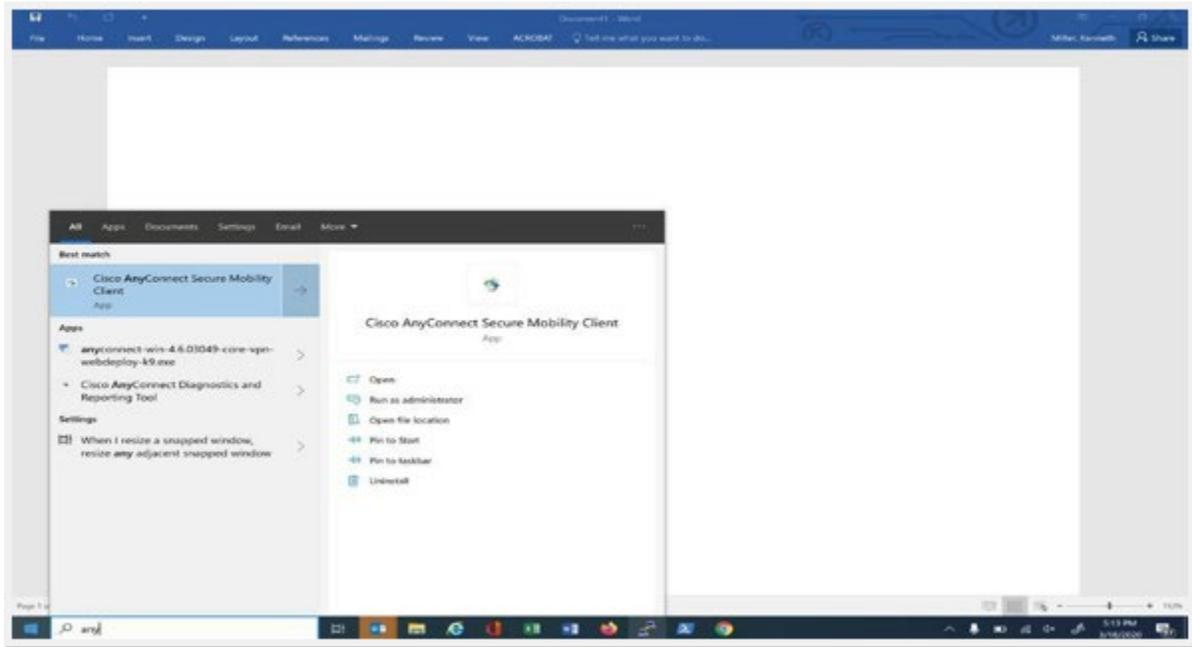




## WVSOM IT Department Cisco AnyConnect (VPN) User Guide

These instructions are created on a Windows 10 computer. There may be a slight variation on older Operating Systems

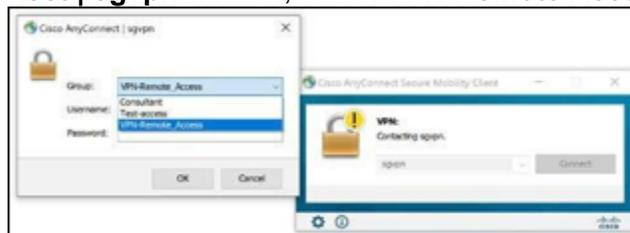
1. Click on the Windows icon in the lower left corner and enter **any** in the search window. This will bring up applications with **any** in them. Click on the **Cisco AnyConnect Secure Mobility Client** app



2. When the **Cisco AnyConnect Secure Mobility Client** window opens:
  - a. Verify or type **sgvpn** in the dropdown window
  - b. Select **Connect**



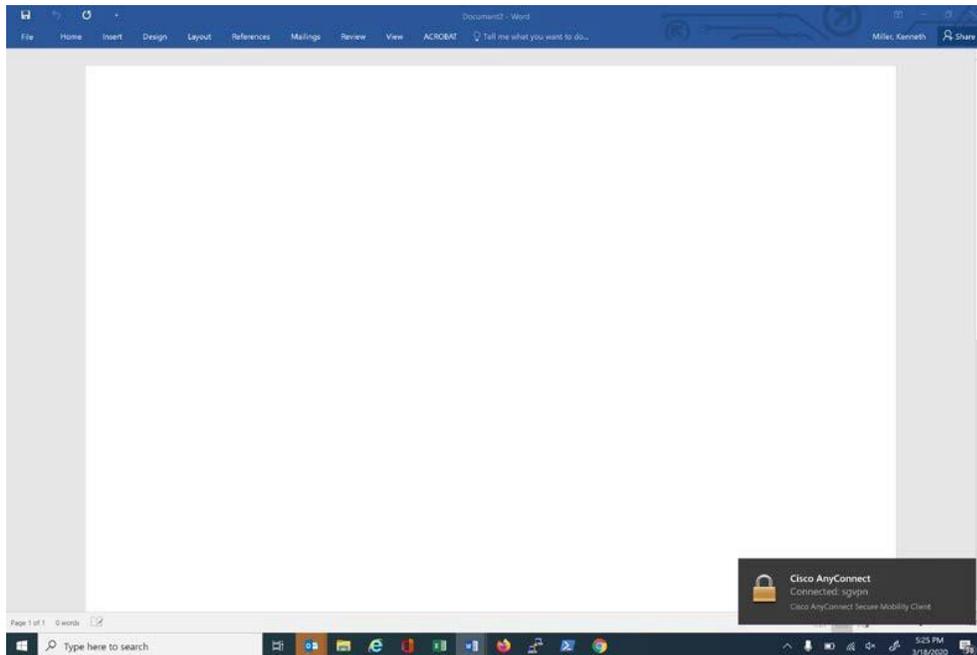
3. In the **Cisco AnyConnect | sgvpn** window, select **VPN-Remote Access** in the dropdown window



4. Enter WVSOM **username** and **password**. Enter just the username (e.g. jdoe), not the full email address (e.g. jdoe@osteo.wvsom.edu) and press **OK**.



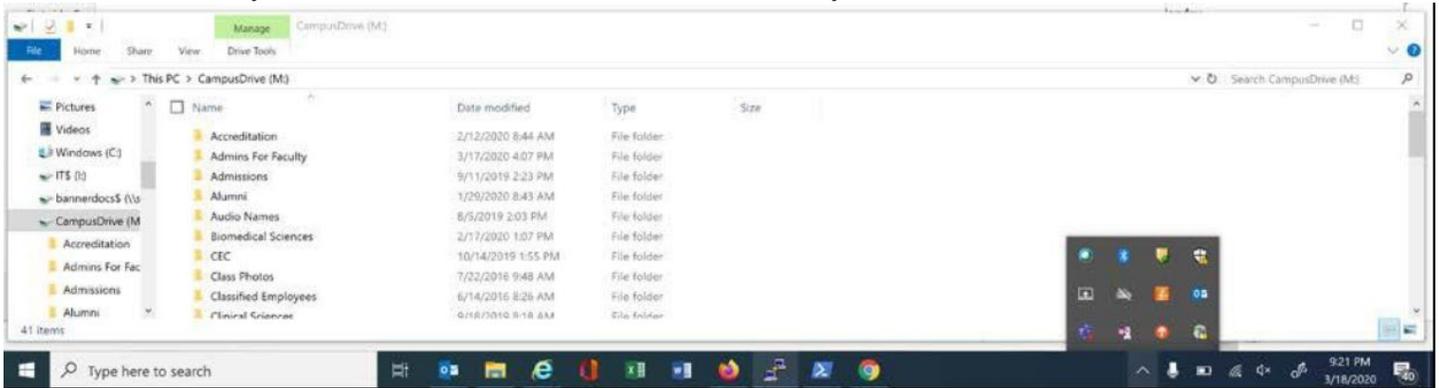
5. A message should appear in the lower right corner of the display showing that Cisco AnyConnect is connected



6. The status can be checked on the Task Bar. The ^ may need to be clicked to show additional icons in the task tray. The Cisco AnyConnect icon is a circle with a lock on it when Cisco AnyConnect is active



7. Once connected, shared storage is available, as illustrated by the following screen shot showing connectivity to the M: drive while connected to Cisco AnyConnect.



8. When the session is complete, click the **Cisco AnyConnect** icon to open the **Cisco AnyConnect Secure Mobility Client** window. Click on **Disconnect** to end the session.

