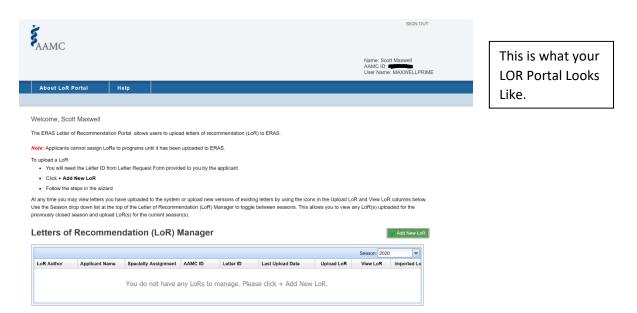The Letter of Recommendation Portal (LoRP) enables LoR Authors and/or their designees to upload letters of recommendation (LoRs) to ERAS for distribution to training programs, at the request of applicants.

In the MyERAS application, applicants generate a Letter Request Form (LRF) for each LoR they are requesting and they provide the relevant author with the form. Authors and/or their designees use the unique Letter ID on each form to upload LoRs for applicants. A designee may not be a member of the hospital in an advising role or medical school staff supporting in the application process.

[Letter of Recommendation Portal](#)
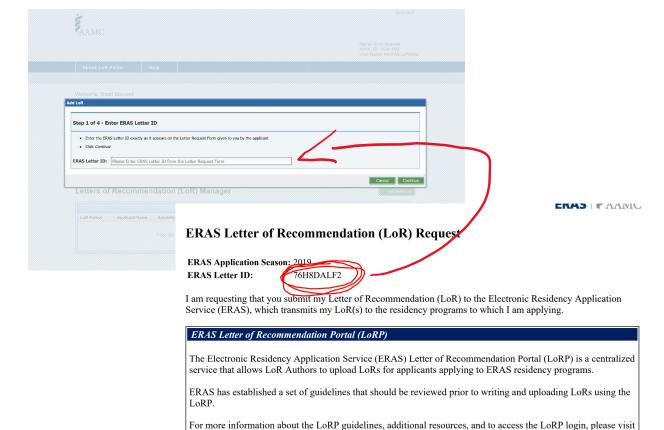

This is what your LOR Portal Looks Like.

Letter of Recommendation Portal (LoRP) Guidelines

To access the Letter of Recommendation Portal (LoRP), you will need an AAMC account. If you already have an account, you may use your existing username and password.

Standard Forms/Letter of Evaluation

Programs may request standardized forms/letters in addition to or instead of a narrative letter. If the standardized form/letter is requested in addition to the narrative letter, both documents should be uploaded as on single PDF file. Otherwise, the standardized form/letter should be uploaded alone.

Click "Add New Letter"-------Enter Letter ID# (found on request email/letter)

Confirm the year the student will be graduating.

In order for a letter to be uploaded to the Portal, the letter must meet the following system requirements:

• File must be in a PDF format.

• File size cannot exceed 1 MB.

• File cannot be encrypted or password protected.

• Filename cannot contain the following special characters: | * ? : < >

  • No Spaces in the File name

• Page size must be 8.5 x 11 inches.

It is recommended that letters are written on a professional letterhead and signed by the author.
Before uploading a letter, carefully review the letter for accuracy and grammatical errors. LoR(s) should be signed by the LoR Author and include a date.