

**WVSOM Board of Governors
Institutional Policy Committee
Thursday, January 29, 2026 – 9:00 a.m.
Location: Embassy Suites, Conference Room 225,
300 Court Street, Charleston, WV**

I. Call to Order/Roll Call

The meeting was called to order at 9:10 a.m. by the Committee Chair, Dewayne Duncan. Mr. Duncan conducted a roll call and confirmed that a quorum was present.

Members Present:

Dewayne Duncan, Committee Chair
Raymond Joseph (teleconference)

Scott Maxwell (teleconference)

Members Absent:

Gary Poling, D.O.

II. Approval of Minutes

It was moved and seconded (Joseph/Duncan) to approve the meeting minutes from November 7, 2025, as presented. Motion Carried

III. Committee Items

A. GA-08: Drugs, Alcohol, Testing, and Treatment (*revised*). Brian Lutz, General Counsel, noted that the policy required minor revisions, such as updated titles and modifications to Item 3.1 to ensure consistency with West Virginia code.

It was moved and seconded (Joseph/Duncan) to approve GA-08: Drugs, Alcohol, Testing, and Treatment as revised. Motion Carried

B. GA-38: Naming Policy (*revised*). Mr. Lutz stated that revisions to this policy were extensive due to outdated language, and many of the items were moved to a procedure. Section 4.2.3. "Right to Re-Name" was added to the policy in the event of unusual or compelling circumstances in which a WVSOM facility or physical unit needed to be renamed. Discussion followed.

It was moved and seconded (Joseph/Duncan) to approve GA-38: Naming Policy as revised. Motion Carried

C. R-03: Research Misconduct (*revised*). Mr. Lutz stated several definitions were added to the policy as well as language to comply with federal regulations. Two comments were received on this policy, but the administrative opinion was to make no changes.

It was moved and seconded (Joseph/Duncan) to approve R-03: Research Misconduct as revised. Motion Carried

- D. R-07: Export Control (*revised*). Mr. Lutz stated several definitions were added to the policy as well as language to comply with federal regulations.

It was moved and seconded (Joseph/Duncan) to approve R-07: Export Control as revised.
Motion Carried

- E. Hear reports from the School's administration, gather information, and prepare recommendations to the full Board upon request of the Chair.

There were no reports to give or information to gather.

IV. Next Meeting Date

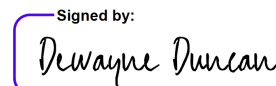
The next Institutional Policy Committee meeting is scheduled for Friday, March 27, 2026, at the Conference Center located in the WVSOM Student Center.

V. Adjournment

It was moved and seconded (Joseph/Duncan) to adjourn. The motion carried, and the Committee adjourned at 9:24 a.m.

Approved on April 10, 2026

Signed by:


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Dewayne Duncan, Chair

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