

**WVSOM Board of Governors**  
**Academic Committee**  
**Wednesday, September 24, 2025 – 3:30 p.m.**  
**Location: President’s Conference Room (Webex/  
Teleconference)**

**I. Call to Order/Roll Call**

The meeting was called to order by Dr. Caitlyn Santer.

Members present: Dr. Caitlyn Santer, Dr. Norm Wood, Dr. Courtney Eleazer, Student Doctor Jacob Bartlett, OMS III

**II. Approval of Minutes**

It was moved and seconded that the minutes from the March 28, 2025, meeting be approved. Motion carried.

**III. Committee Items**

A. Approval of Graduates

It was moved and seconded that the graduate be approved. Motion carried.

B. DO-14: Promotion Requirement National Board Examination – Passage of COMLEX (*revised*)

It was moved and seconded that the revised policy be approved. Motion carried.

C. GA-20: Graduation Dates (*revised*)

It was moved and seconded that the revised policy be approved. Motion carried.

D. GP-12: Graduation Requirements (*revised*)

It was moved and seconded that the revised policy be approved. Motion carried.

E. Update on Academic Management Software

Dr. Mabelle Linsenmeyer provided an update on academic management software for Years 3 and 4 students. Dr. Linsenmeyer indicated that a committee has narrowed the review down to three systems. Canvas will continue to be utilized for Years 1 and 2 students.

F. Student Testing Data

1. COMAT Data for Class of 2026

Dr. Art Rubin presented COMAT data to the committee. There was some discussion regarding the EM COMAT being an outlier.

2. COMLEX Update for Class of 2027 and Class of 2026

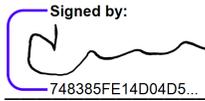
Dr. Aaron McGuffin discussed COMLEX data with the committee, including the number of students yet to pass COMLEX Levels 1 and/or 2.

G. Hear reports from School’s administration, gather information and prepare recommendations to full Board upon request of the Chair.

IV. **Next Meeting Date:** Friday, November 7, 2025 (*John Manchin, II, D.O., Conference Center, located in the Clinical Evaluation Center*)

V. **Adjournment**  
Meeting adjourned.

Approved on January 29, 2026

Signed by:  
  
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Caitlyn Santer, D.O., Chair