

**WVSOM Board of Governors  
Finance and Audit Committee  
Friday, June 13, 2025 – 8:30 a.m.  
Location: Room 4, John Manchin, II, D.O., Conference Center  
Clinical Evaluation Center**

**Teleconference Information: 1-844-621-3956 (Toll Free)  
Access Code: 2633 905 6260**

**I. Call to Order/Roll Call**

**II. Approval of Minutes**

- A. March 28, 2025

**III. Committee Items**

- A. Introduction of Justin McAllister (*Nemitz*)
- B. WVSOM FY 2024-2025 Financial Update as of May 31, 2025 (*Shelly Gardner-Lutz*)
  - 1. Tuition Waiver Report (*informational item*)
- C. Facilities Update
  - 1. Science Building (*informational item*)
  - 2. Deferred Maintenance (*informational item*)
  - 3. Change Order to Lecture Classroom B205 Renovations (*Gardner-Lutz*)
- D. Robert C. Byrd Clinic Financial Update (*Nemcik*)
  - 1. FY 25 Status (Operational & Financial)
  - 2. FY 26 Robert C. Byrd Clinic Budget Follow-Up
- E. Update from Robert C. Byrd Clinic Special Task Force (*Fitzwater*)
  - 1. Distribution of the Task Force Committee Charter
- F. Procurement and Contract Department Policy Update (*Gardner-Lutz*)

G. Update on Items from March 28, 2025, Meeting (*Hall*)

1. Finance and Audit Committee Structural Changes for 2025-26 year

2. Deferral of Financial Health Presentation to the Board

IV. **Next Committee Meeting Date:** *To be determined*

V. **Adjournment**