

West Virginia School of Osteopathic Medicine-Board of Governors

Institutional Policy Committee

Friday, March 25, 2022 – 9:00 a.m.

Location: Room #4, John Manchin, II, D.O., Conference Center, Clinical Evaluation Center

Committee Members Present

Randall Belt, D.O., Chair
Todd Smith, D.O. (telephonically)
Marly Dunbar
Tom Cole

Guests Present

Jeffrey Shawver, J.D.

I. Call to Order/Roll Call

The Institutional Policy Committee was called to order by Chair, Dr. Randall Belt, at 9:04 a.m. Roll call was taken and a quorum was present.

II. Approval of Minutes

A. January 27, 2022

It was moved by Marly Dunbar, and seconded by Tom Cole, to approve the minutes of the Institutional Policy Committee meeting held on January 27, 2022.

Motion Carried Unanimously.

III. Committee Items

A. Institutional Policy GA-20: Graduation Dates (*revised*)

Jeffrey Shawver, Vice President for Legal & Governmental Affairs and General Counsel, presented to the Committee Institutional Policy GA-20: Graduation Dates as revised. Mr. Shawver stated that the policy revisions were needed to provide clarity on the dates graduation could be held. Specifically, changes included that graduation could take place no more than two weeks after the conclusion of the academic year. The policy before the Committee was circulated for the required 30-day comment period. The Office of General Counsel made additional revisions and clarifications to the proposed revised policy which were shown in redline and highlighted in yellow.

It was moved by Tom Cole, and seconded by Dr. Smith, to approve the revised Institutional Policy GA-20: Graduation Dates with the additional revisions and clarifications from the Office of General Counsel and to present the revised policy to the Board of Governors for approval.

Motion Carried Unanimously.

- B. Hear reports from School's administration, gather information and prepare recommendations to full Board upon request of the Chair.

There were no reports to present and no information needed to be gathered.

IV. Next Meeting Date

The next regularly scheduled Institutional Policy Committee meeting will be held on Friday, June 17, 2022, at the John Manchin II, D.O. Conference Center on the campus of WVSOM.

V. Adjournment

It was moved by Marly Dunbar, and seconded by Tom Cole, to adjourn. The motion carried unanimously and the Institutional Policy Committee adjourned at 9:07 a.m.

Approved on November 4, 2022.



Dr. Randall Belt, Chair