

West Virginia School of Osteopathic Medicine-Board of Governors
Institutional Policy Committee
Thursday, January 27, 2022 – 1:00 p.m.
Location: Encova Insurance, Elk Room
400 Quarrier Street, Charleston, WV

DUE TO COVID-19 RESTRICTIONS, ONLY BOARD MEMBERS AND ESSENTIAL PERSONNEL WERE ALLOWED TO ATTEND THIS COMMITTEE MEETING IN PERSON. THE PUBLIC WAS INVITED TO ATTEND VIA TELECONFERENCE.

Committee Members Present

Randall Belt, D.O., Chair
Todd Smith, D.O. (telephonically)
Marly Dunbar

Guests Present

Jeffrey Shawver, J.D.
Edward Bridges, Ph.D.
Kim Ransom
Kathy Reed Pauley
Debbie Green

I. Call to Order/Roll Call

The Institutional Policy Committee was called to order by Chair, Dr. Randall Belt, at 1:00 p.m. Roll call was taken and a quorum was present.

II. Approval of Minutes

a. November 5, 2021

It was moved by Marly Dunbar, and seconded by Dr. Smith, to approve the minutes of the Institutional Policy Committee meeting held on November 5, 2021.

Motion Carried Unanimously.

III. Committee Items

a) Institutional Policy GA-23: Emergency and Adverse Weather (*revised*)

Jeffrey Shawver, Vice President for Legal & Governmental Affairs and General Counsel, presented to the Committee Institutional Policy GA-23: Emergency and Adverse Weather as revised. Mr. Shawver stated that the policy revisions were needed as the policy had not been updated since 2005. Revisions included the addition of scenarios in which employees or students would be off-campus for the day, a change to the methods of campus closure alerts, and retitling the policy to “Institutional Policy GA-23: Emergencies and Adverse Weather – Class Cancellations & Campus Closures”. The policy before the Committee was

circulated for the required 30-day comment period. Comments were received and addressed in the Administrative Opinion Summary attached to the revised policy.

It was moved by Marly Dunbar, and seconded by Dr. Smith, to approve the revised and retitled Institutional Policy GA-23: Emergencies and Adverse Weather – Class Cancellations & Campus Closures and to present the revised policy to the Board of Governors for approval.

Motion Carried Unanimously.

- d) Hear reports from School's administration, gather information and prepare recommendations to full Board upon request of the Chair.

There were no reports to present and no information needed to be gathered.

IV. Next Meeting Date

The next regularly scheduled Institutional Policy Committee meeting will be held on Friday, March 25, 2022, in Room #4 of the John Manchin, II, DO Conference Center, Clinical Evaluation Center, WVSOM Campus.

V. Adjournment

It was moved by Marly Dunbar, and seconded by Dr. Smith, to adjourn. The motion carried unanimously and the Institutional Policy Committee adjourned at 1:09 p.m.

Approved on March 25, 2022.



Dr. Randall Belt, Chair