

West Virginia School of Osteopathic Medicine-Board of Governors
Institutional Policy Committee
Friday, September 27, 2019 – 9:00 a.m.
Location: Room #2, John Manchin, II, DO Conference Center
Clinical Evaluation Center

Committee Members Present

Fred Earley, J.D., Chair
Robert Holstein, D.O.
Sherri Miller

Guests Present

Jeffrey Shawver, J.D.
Marly Dunbar
Brian Lutz, J.D.
Edward Bridges, Ph.D.
Charity Richmond

I. Call to Order/Roll Call

The Institutional Policy Committee was called to order by Chair, Fred Earley, at 9:02 a.m. Roll call was taken and a quorum was present.

II. Approval of Minutes

a. June 7, 2019

It was moved by Dr. Holstein, and seconded by Sherri Miller to approve the minutes of the Institutional Policy Committee meeting held on June 7, 2019.

Motion Carried Unanimously.

III. Committee Items

a) Institutional Policy PE-12: Faculty Merit Pay Distribution Plan (*repealed*)

Jeffrey Shawver, Vice President for Legal & Governmental Affairs and General Counsel, presented to the Committee the Institutional Policy PE-12: Faculty Merit Pay Distribution Plan to be repealed, which went out for a 30-day comment period. The plan has not been funded in over 10 years and current Institutional Policy PE-01: Employees contains provisions that address employee financial incentives, including merit pay. Thus, PE-12 is no longer needed and should be repealed.

It was moved by Sherri Miller, and seconded by Dr. Holstein to approve the repeal of Institutional Policy PE-12: Faculty Merit Pay Distribution Plan and to present the policy to the Board of Governors for repeal.

Motion Carried Unanimously.

- b) Hear reports from School's administration, gather information and prepare recommendations to full Board upon request of the Chair.

There were no reports to present and no information needed to be gathered.

IV. Next Meeting Date

The next regularly scheduled Institutional Policy Committee meeting will be held on Friday, November 15, 2019.

V. Adjournment

It was moved by Sherri Miller, and seconded by Dr. Holstein to adjourn. The motion carried unanimously and the Institutional Policy Committee adjourned at 9:08 a.m.

Approved on January 23, 2020.


Fred Earley, Chair