

West Virginia School of Osteopathic Medicine-Board of Governors
Institutional Policy Committee
Friday, June 5, 2020 – 9:00 a.m.
Location: Room #4, John Manchin, II, DO Conference Center
Clinical Evaluation Center

DUE TO COVID-19 RESTRICTIONS, ONLY BOARD MEMBERS AND ESSENTIAL PERSONNEL WERE ALLOWED TO ATTEND THIS COMMITTEE MEETING IN PERSON. THE PUBLIC WAS INVITED TO ATTEND VIA TELECONFERENCE.

Committee Members Present

Fred Earley, J.D., Chair (telephonically)
Randall Belt, D.O.
Robert Holstein, D.O.
Sherri Miller

Guests Present

Jeffrey Shawver, J.D.
Marly Dunbar

I. Call to Order/Roll Call

The Institutional Policy Committee was called to order by Chair, Fred Earley, at 9:04 a.m. Roll call was taken and a quorum was present.

II. Approval of Minutes

a. January 23, 2020

There was no meeting of the Institutional Policy Committee on May 1, 2020. Therefore, the approval of the January 23, 2020 minutes was before the committee at this meeting. It was moved by Dr. Holstein, and seconded by Dr. Belt, to approve the minutes of the Institutional Policy Committee meeting held on January 23, 2020.

Motion Carried Unanimously.

III. Committee Items

a) Institutional Policy ER-1: Emergency Rule – COVID-19 Response (*new*)

Of note, the Emergency Rule – COVID-19 Response policy was originally named Institutional Policy GA-1 as indicated on the Committee agenda; however, the emergency rule was renamed prior to the June 5, 2020 committee meeting to Institutional Policy ER-1.

Jeffrey Shawver, Vice President for Legal & Governmental Affairs and General Counsel, presented to the Committee Institutional Policy ER-1: Emergency Rule – COVID-19 Response as a new emergency rule. Mr. Shawver stated the

proposed emergency rule provides a guideline for WVSOM's response to the COVID-19 pandemic and how WVSOM will proceed with the reopening of WVSOM and other operational functions affected by the pandemic. Committee members presented questions regarding how the term of the rule would work.

It was moved by Sherri Miller, and seconded by Dr. Belt, to approve the new Institutional Policy ER-1: Emergency Rule – COVID-19 Response and to present the new rule to the Board of Governors for approval.

Motion Carried Unanimously.

- b) Hear reports from School's administration, gather information and prepare recommendations to full Board upon request of the Chair.

There were no reports to present and no information needed to be gathered.

IV. Next Meeting Date

The next regularly scheduled Institutional Policy Committee meeting will be determined by the Board upon approval of the 2020-2021 Board of Governors meeting schedule.

V. Adjournment

It was moved by Dr. Holstein, and seconded by Sherri Miller, to adjourn. The motion carried unanimously and the Institutional Policy Committee adjourned at 9:24 a.m.

Approved on November 6, 2020.


Fred Earley, Chair