

**West Virginia School of Osteopathic Medicine  
Board of Governors – Regular Meeting  
Friday, May 3, 2019  
Location: President’s Conference Room (Conference Call)  
Main Building**

**I. Call to Order, Roll Call/Quorum, and Mission Statement**

Meeting was called to order at 10:02 am by Chair, Dr. Charles Davis. Roll call was taken by Board Secretary, Cheryl Schreiber. A quorum was present. The WVSOM mission statement was read by Board Vice Chair, Dr. Robert Holstein.

**Members Present:**

Charles Davis, D.O., Chair (teleconference)	J. Fred Earley, II, J.D. (teleconference)
Robert Holstein, D.O., Vice Chair (teleconference)	John Garlitz, D.O.
Cheryl Schreiber, Secretary (teleconference)	Sherri L. Miller
Gregory A. Burton (teleconference)	

**Others in Attendance:**

James W. Nemitz, Ph.D., President (teleconference)	Debbie Green, Scribe/Board Liaison
Jeffrey Shawver, J.D., General Counsel	

**II. Introductions**

No introductions were made.

**III. Public Comment**

No public comments were given.

**IV. Approval of Minutes**

It was moved and seconded (Garlitz/Earley) to approve the minutes of the March 8, 2019 regular meeting as presented. Motion Carried

**V. Rules**

No policies were presented.

**VI. Board Items**

A. Approval of Candidates for Graduating Class 2019. Dr. Craig Boisvert presented the roster of students for the current academic year qualified to graduate and receive the degree of Doctor of Osteopathic Medicine.

It was moved and seconded (Garlitz/Schreiber) to approve the candidates for the Class of 2019 as submitted. Motion Carried

B. Approval of Professor Emeritus Status. Dr. Boisvert reported that David Leech, D.O. was nominated by peers, approved by the faculty and the Faculty Council and recommended by the Vice President for Academic Affairs and Dean, Dr. Craig Boisvert, to receive Professor Emeritus status.

It was moved and seconded (Garlitz/Miller) to grant Professor Emeritus status to David Leech, D.O.  
Motion Carried

**VII. Possible Executive Session – State Code §6-9A-4(12) Attorney/Client Privilege; State Code §6-9A-4(b)(2) Personnel; and State Code §6-9A-4(b)(9) Real Property**  
No executive session was held.

**VIII. Actions Emanating from Executive Session**  
No executive session was held.


**IX. Information Gathering**  
No items were brought forth.

**X. Next Meeting Date**  
Dr. James Nemitz announced the Higher Learning Commission Accreditation Site Visit will occur on May 6 – 7, 2019. All Board members are invited to a lunch meeting with the HLC team on Monday, May 6, 2019, at the President’s Parlor from 12:15 – 1:15 pm. Board members can participate by conference call if they are unable to attend the meeting in person. Chair Davis concurred and encouraged Board members to participate.

The next scheduled Board meeting will be held on Friday, June 7, 2019, at 10:00 am in the John Manchin, II, D.O. Conference Center with committee meetings beginning at 9:00 am.

**XI. Adjournment**  
It was moved and seconded (Miller/Earley) to adjourn. The motion carried and the Board meeting adjourned at 10:12 am.

Approved on June 7, 2019

  
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Cheryl D. Schreiber  
Secretary

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