

**WVSOM Board of Governors
Institutional Policy Committee
Friday, January 26, 2018 – 11:30 am
Location: Embassy Suites, Conference Room 230
Charleston, West Virginia**

I. Call to Order/Roll Call

II. Approval of Minutes

- a. November 2, 2017

III. Committee Items

- a. Institutional Policy PE-01: Employees (*new*)
- b. Institutional Policy PE:01: Adoption of WVSOM Employee Handbook (*repeal*)
- c. Institutional Policy PE-03: Institutional Holidays and Employee Leave (*new*)
- d. Institutional Policy GA-11: Institutional Holidays (*repeal*)
- e. Institutional Policy GA-35: Adoption, Amendment or Repeal of Rules and Posting of Administrative Procedures (*revised*)
- f. Hear reports from School's administration, gather information and prepare Recommendations to full Board upon request of the Chair.

IV. Next Meeting Date: Friday, March 9, 2018

V. Adjournment