



**West Virginia School of Osteopathic Medicine  
Presidential Search Committee Meeting  
Friday, January 26, 2018  
Location: Charleston Board Room  
Embassy Suites, Charleston, WV**

**Members Present:** Charles H. Davis, D.O., Chair  
Robert B. Holstein, D.O., Vice Chair  
Cheryl D. Schreiber, Secretary  
Gregory A. Burton  
J. Fred Earley, II  
John Garlitz, D.O.  
Seth Hammons  
John Manchin, II, D.O.  
Sherri L. Miller  
David L. Ramsey  
Gary L. Poling, D.O.  
Steven C. Sarver

Chancellor Paul Hill, Ex-Officio

**Staff Present:** Leslie W. Bicksler, Associate Vice President of Human Resources  
Tiffany Burns, Human Resources Manager  
Dr. Andy Kelso, Human Resources Specialist  
Jeffrey M. Shawver, J.D., VP for Legal Affairs & General Counsel

**I. Call to Order/Roll Call**

Presidential Search Committee Chair Dr. Davis called the meeting to order at 8:00 am and asked Mrs. Schreiber to call the roll. Mrs. Schreiber then called the roll.

**II. Establishment of a quorum**

Mrs. Schreiber confirmed that the Presidential Search Committee had a quorum present.

**III. Approval of Minutes**

Dr. Davis called for a motion to approve the minutes from the November 2, 2017 Presidential Search Committee Meeting as presented.

Mr. Burton made the motion and Student Doctor Hammons seconded. The motion passed.

Dr. Davis called for a motion to approve the minutes from the November 3, 2017 Presidential Search Committee Meeting as presented.

Dr. Garlitz made the motion and Dr. Manchin seconded. The motion passed.

**IV. Search Update**

Ms. Bicksler stated that the campus hosted two very successful candidate interviews and that both candidates were able to meet with faculty, staff, students, administrators, community leaders and community members throughout their visits.

**V. Possible Executive Session – State Code §6-9A-4 (12) Attorney/Client Privilege and State Code §6-9A-4(b)(2) Personnel**

- a. Review Feedback on Presidential Candidates
- b. Interview Presidential Candidates
- c. Discussion of Presidential Candidates
- d. Discussion of Terms of Employment for Presidential Candidate

Dr. Davis stated that in accordance with the West Virginia Open Governmental Proceedings Act exceptions for the stated agenda items, do I hear a motion to go into executive session to Review Feedback on Presidential Candidates, Interview Presidential Candidates, and Discuss Presidential Candidates and Terms of Employment?

Mr. Burton moved that the Presidential Search Committee go into Executive Session.

Mr. Early seconded the motion.

Dr. Davis stated that the motion to go into Executive Session had been made and seconded.

The motion passed and Dr. Davis said that we will now go into Executive Session and asked Ms. Bicksler and General Counsel to remain.

**VI. Actions Emanating From Executive Session**

Dr. Davis stated the Presidential Search Committee is coming back into public session. During Executive Session, only topics indicated prior to going into Executive Session were discussed.

Dr. Manchin moved that a recommendation of a Presidential Candidate be made to the WVSOM Board of Governors as discussed in Executive Session.

Dr. Garlitz seconded the motion. The motion passed unanimously.

**VII. Adjournment**

Dr. Davis asked for a motion to adjourn.

Dr. Manchin made the motion and Dr. Garlitz seconded the motion. The motion passed and the meeting adjourned.

Approved on: \_\_\_\_\_



Charles H. Davis, D.O., Chair