

WVSOM Board of Governors

Regular Meeting

Friday, January 26, 2018 – 12:30 pm

Location: Embassy Suites, Charleston Board Room
Charleston, West Virginia

I. Call to Order/Roll Call/Quorum, and Mission Statement

II. Introductions

III. Public Comment (30m) Description: Up to 10 individuals may sign in (name, address and a brief description of their chosen topic) to speak in open session for 3 minutes each. The sign-in sheet will be available from Assistant Secretary Cheryl Baker fifteen minutes prior to the meeting until the noticed start time.

IV. Approval of Minutes

A. November 2, 2017

V. Selection of Candidate for President

VI. Agenda Order

VII. Rules (“Rule” means any regulation, guideline, directive, standard, statement of policy or interpretation of general application and future effect that also has institution-wide effect or affects the rights, privileges or interests of employees, students or citizens.)

- A. Institutional Policy PE-01: Employees (*new*)
- B. Institutional Policy PE-01: Adoption of WVSOM Employee Handbook (*repeal*)
- C. Institutional Policy PE-03: Institutional Holidays and Employee Leave (*new*)
- D. Institutional Policy GA-11: Institutional Holidays (*repeal*)
- E. Institutional Policy GA-35: Adoption, Amendment or Repeal of Rules and Posting of Administrative Procedures (*revised*)
- F. Institutional Policy E-12: Grading Scale (*revised*)
- G. Institutional Policy E-27: Graduation Requirements (*revised*)

VIII. Reports

A. Chair of the Board of Governors (Davis)

1. Committee Reports

- a) *Finance & Audit (Burton)*
- b) *Academic (Garlitz)*
- c) *Institutional Policy (Earley)*

B. President of WVSOM (Adelman)

1. **Administration (Adelman)**
 - a) *President's Update*
2. **Finance (Ware)**
 - a) *First Budget Draft 2019*
 - b) *2017 Financial Update*
 - c) *Tuition & Fee Waivers*
 - d) *New Road Update*
 - e) *Ratio Analysis*
 - f) *Starbucks Update*

IX. Board Items: (Board members shall gather information from reports, presentations and questions/discuss, debate and decide – official Board action may result.)

- A. Auditor's Presentation
- B. Approval of Professor Emeriti Status
 1. Kelly Jackson, Ph.D.
- C. Approval of Graduates (December 31, 2017)
- D. Discussion of Management Agreement with Robert C. Byrd Clinic

X. Possible Executive Session - State Code §6-9A-4(12) Attorney/Client Privilege; State Code §6-9A-4(b)(2) Personnel; and State Code §6-9A-4(b)(9) Real Property

- A. Discussion of Personnel Employment Issues
- B. Discussion of Potential Real Property
- C. Legal Matters

XI. Actions Emanating From Executive Session

XII. Information Gathering (Members may ask questions and gather information to prepare for future agenda items without general discussion or action at this meeting.)

XIII. Next Meeting Date – Friday, March 9, 2018 (WVSOM Campus)

XIV. Adjournment