Please print:

Today's Date: 

Primary Contact (Name, Email, Phone):  

Secondary Contact (Name, Email, Phone):  

Start Date:  

Event Start Time and Duration:  

Set-up Date and Time  

Frequency:  

End Date:  

Clinical Evaluation Center (on-site):  

Off Campus:  

Notes:  

For faculty outside of WVSOM, please submit a current CV for each faculty member participating. 

<table>
<thead>
<tr>
<th>Type of Learner</th>
<th>Year of Study (circle)</th>
<th>Number of Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Student</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
<tr>
<td>Resident</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>☐ 1 ☐ 2 ☐ 3 ☐ 4</td>
<td></td>
</tr>
</tbody>
</table>

Is any part of this training a research project? (You will need to supply a copy of your institute’s IRB approval.)

General Summary:  

Learning Objectives (What do you expect learners to get out of this experience?):  

Assessment Tools (i.e. check-off list, questionnaire, etc.):
Please check all that apply

☐ Training (6 available) Click here to enter text.

☐ Exam (24 available) Click here to enter text.

☐ Classrooms (3 available) Click here to enter text.

Rooms: (indicate # of rooms)

☐ Orientation/Debriefing (8 available) Click here to enter text.

☐ Task Trainer Room (1 available) Click here to enter text.

Grand Hall (1-4)

☐ ALL ☐ 1 ☐ 2 ☐ 3 ☐ 4

Please note this can be utilized as 1 large room or divided to suit your needs. If you are requesting more than one room would you like the divider open ☐ or closed ☐

Please list the hours you will need the Grand Hall doors open: Click here to enter text.

*Typical setup for the grand hall will be round tables with 7 chairs. If you need a different set up please describe below.

Description of Setup:

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

*When reserving the Grand Hall the requestor will be responsible for placing any necessary work orders for set-up and AV requests.*

Case Requirements:

☐ Standardized (Live) Patients (SPs) Number needed Click here to enter text.

☐ EHR

Task Trainers:

☐ Airway Management Trainer ☐ Dorsogluteal IM Injection Models
☐ Arterial Puncture Wrist ☐ Ear Examination Simulator
☐ Arthrocentesis Knee Model ☐ Ear Diagnostic Trainer
☐ Birthing Simulator PROMPT (standard) ☐ Elbow for Joint Injection
☐ BP Sim ☐ Family Planning Educator
☐ Breast Self-Examination Model ☐ Fetal Demise Models
☐ Breast Strap on Models ☐ Foot & Ankle for Joint Injection
☐ Central Line Trainer ☐ Hand & Wrist for Joint Injection
☐ Central Line Man ☐ Ingrowing Toenail Trainee Kit
☐ Central Venous Cannulation System ☐ Injection Arm (advanced)
☐ Chest Tube Manikin ☐ Intradermal Injection Simulator
☐ Chester Chest Model 2400 ☐ IV Demonstration Arm (Disposable)
☐ Colonoscope Training Model ☐ IUD Insertion Model Units
☐ Cricothyrotomy Simulator ☐ Knee for Aspiration MK 2
☐ CPR-ACTAR 911 Heads ☐ Lumbar Puncture Simulator II (Adult)
☐ CPR-Baby Anne Trainers ☐ Lumbar Puncture Simulator (Pediatric)
☐ Male Multi-Venous Access Arm Kit
☐ Male Multi-Venous IV Training Arm Kit
☐ NG Tube and Trach Care Trainer
☐ OtoSim w/Pneumatic Otoscopy Trainer
☐ Pat Pressure Ulcer Model
☐ Pediatric Multi-Venous IV Arm Kit
☐ Pelvic Teaching Model
☐ Prostate Examination Simulator
☐ Rectal Examination Trainer
☐ Seymour Butts Wound Care Model

Simulators:
☐ Laerdal Vita-Sim Adult (medium fidelity-quality heart & lung sounds- 2 available)
☐ Laerdal Vita-Sim Pediatric (medium fidelity-quality heart & lung sounds 2 available)
☐ Newborn (interactive with pulses & respirations)
☐ Laerdal Adult 3-G (high fidelity w/automated drug recognition system- 2 available)
☐ CAE (METI) ECS (high fidelity- 2 available)
☐ CAE (METI) ECS Pediatric (high fidelity IO site)
☐ CAE METI Man (wireless bilateral IV sites- 2 available)
☐ METI I-Stan (bilateral IV sites, sterna, and tibial IO sites)
☐ Harvey (Cardiopulmonary Trainer)
☐ Noelle (Birthing simulator)
☐ CAE Lucina (Birth Simulator)
☐ Caesar (Trauma Patient Simulator)
☐ Guamard Baby Hal (1 year old pediatric simulator- 2 available)
☐ Guamard Baby Hal (Newborn Simulator)

Additional Resources:
☐ Administrative Staff Support
☐ Audio-Visual Staff Support
☐ Video Recording of Event
☐ Live Observation by Faculty
☐ Live Feedback Faculty → Learners
☐ Immediate Feedback SPs → Learners
☐ Immediate Student Review
☐ Debriefing
☐ DVD Screening
☐ Moulage for Standardized Patients/Simulators
☐ Specific Software/Computer Requirements; please list:
☐ Other (medical instruments, supplies, consumables, etc.), please list: Click here to enter text.

Please email completed form to:
Amy Holbrook
aholbrook@osteo.wvsom.edu
P: 304.647.6415
F: 304.793.6815
Received in CEC Click here to enter a date.