

INSTITUTIONAL POLICY: GA-5

CATEGORY: General Administration

SUBJECT: Chief Executive Officer in Absence of President

EFFECTIVE DATE: February 1, 1990

LAST REVISION DATE: September 2, 2009

In situations where there is an immediate need for action by the President and the President is unavailable and cannot be contacted prior to the time the action must take place, the following executive officers, in the priority listed below, shall have authority to act on the matter in the absence of the President:

1. Vice President for Academic Affairs and Dean
2. Vice President for Finance and Administration
3. Assistant Vice President for Student Development

The Board Chair shall be notified as soon as practicable of the implementation of this policy.