

INSTITUTIONAL POLICY: E-06

CATEGORY: Education

SUBJECT: Audit of Classes

EFFECTIVE DATE: February 15, 1993

LAST REVISION DATE: July 24, 2003

Audit students are those who are taking the class only for purposes of refreshing or acquainting themselves with the material offered in the course. Auditing will be allowed only if there is adequate space available in the class and the audit is approved in writing by the Course Coordinator/System Chair and the Vice President for Academic Affairs and Dean.

Registered students, faculty and staff of WVSOM will be eligible to audit a class at WVSOM. Attendance and other requirements for auditors shall be determined by the instructor of the course being audited. It is not possible to change a course status from audit to credit. No tuition will be charged. All applicable fees for the course will be charged. The student will be expected to attend the lectures and laboratories. No examination(s) will be administered. **NO CREDIT WILL BE AWARDED.**

Any deviation from this policy must be approved by the Vice President for Academic Affairs and Dean.