

**WEST VIRGINIA SCHOOL OF OSTEOPATHIC MEDICINE  
BOARD OF GOVERNORS  
MINUTES  
WENDESDAY, MAY 11, 2005 – 12:00 NOON  
TELEPHONIC**

**Members Present:**

Dr. David Nicholas	Valeria Barfield	Dr. Jeff DeBord
Lance Faber	David Fryson	Sharon Rowe
Dr. Marlene Wager		

**Members Absent:**

Dr. John Lackey	Dr. Lewis Whaley
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**Staff/Guest:**

Dr. Olen Jones	Larry Kelley	Brentz Thompson
Ben Palmer	David Perkins	

The May 11, 2005 meeting of the WVSOM Board of Governors was called to order by Chair, Dr. David Nicholas.

***Approval of March 23, 2005 Minutes***

Dr. Jeff DeBord moved to approve the minutes of March 23, 2005 as distributed. A second was made by Mr. David Fryson. Motion carried.

***Action Items***

**4.1 7.5% Tuition Increase for both In-State and Out-of-State Students**

Lance Faber, Student Representative, gave a report on the tuition increase especially for out-of-state students and made two proposals: (1) proposed that rather than a percentage increase for both in-state and out-of-state students it be a straight dollar amount spread equally among students; and (2) a 2% increase be considered instead of the 7.5% increase. Dr. Jones reported on the rationale for the tuition increase.

A motion was made by Lance Faber with a second by Dr. Jeff DeBord to approve the 7.5% tuition increase for both in-state and out-of-state students. Motion carried with one nay in opposition by Lance Faber.

**4.2 Candidates for Graduating Class of 2005**

Dr. Jones pointed out the listing of candidates for graduation is contained in the agenda booklet.

Dr. Marlene Wager moved to approve the list of graduates as distributed to the Board of Governors with a second by Dr. Jeff DeBord. Motion carried.

#### 4.3 Annual Evaluation of Dr. Olen Jones

Dr. Nicholas reported the Board of Governors had approved doing an annual evaluation of Dr. Olen Jones. The areas to be reviewed include leadership, academic, financial, external and general. There were no concerns expressed by Board members. As Chair, Dr. Nicholas will provide Dr. Jones with written documentation regarding this matter.

A motion was made by Dr. Marlene Wager and seconded by Lance Faber to approve the annual evaluation of Dr. Olen Jones. Motion carried.

#### 4.4 Institutional Policies E-23 and ST-10

Dr. Jones reported the policies included in the agenda are on the 30-day review period and if additional comments are received pertaining to the policies they will be brought back to the Board of Governors at the September meeting. Dr. Jones stated it is essential we have these two in policy at this time.

Brentz Thompson reviewed the policies with the Board pointing out a summary page is included pertaining to each policy.

A motion was made by Dr. Jeff DeBord to approve Institutional Policy E-23 and Institutional Policy ST-10 as submitted. A second was made by Sharon Rowe. Motion carried.

### ***Informational Items***

#### 5.1 Special Meeting of Legislature on Salaries

Dr. Jones reported a special meeting of the Legislature will be called regarding salaries. We do not know when the special meeting will be scheduled and do not know when the salary increases can be given. If we have no restrictions placed on us, salary increases of 5% will be recommended to the WVSOM Board of Governors for approval and will be distributed in the same manner as in past years. A special meeting of the Board of Governors may be called to take action on salary increases, if necessary.

## 5.2 Report on Faculty Recruiting

Dr. Jones reported we identified five outstanding faculty candidates and they will be here in the fall. He also reported on various other positions being filled throughout the institution.

## 5.3 Tuition and Fee Waiver Report

Dr. Jones reported the tuition and fee waiver report is included in the agenda for the Board members to review.

## 5.4 Update on Construction Projects

Dr. Jones stated we have accepted the two new additions to the Robert C. Byrd Clinic and will schedule a dedication of the facility in September in honor of Erma Byrd, Senator Byrd's wife.

Dr. Jones reported all construction projects are on schedule and within budget.

## 5.5 Final Version of Senate Bill 603

Dr. Jones pointed out page 34, item 33 which states the Chancellor is no longer the supervisor and the Board of Governors no longer reports to the Chancellor but to the HEPC. This is the major change for us in SB603.

## 5.6 Budget Status

Dr. Jones extended a special thanks to Delegate Tom Campbell who did an excellent job for us with the budget as well as our other delegates and senator. One program, RHEP, received a 5% reduction which is not appropriated money.

Dr. Jones thanked the Board members for their e-mails, letters, phone calls, etc. to legislators.

## 5.7 Meeting with AOA Commission on College Accreditation

Dr. Jones reported on the meeting he and Dr. Adelman attended with the AOA Commission on College Accreditation again stating we were approved to increase the class size as previously reported.

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Dr. Jones thanked the three school representatives, Valeria Barfield (Classified Employees), Lance Faber (Students), and Dr. Marlene Wager (Faculty), for their service. They will be going off the Board of Governors effective June 30<sup>th</sup>.

The next meeting of the Board of Governors will be held at the Alumni Center at 10:00 a.m. on Saturday, September 10, 2005.

***Adjournment***

Dr. Marlene Wager moved to adjourn with a second by Valeria Barfield. Motion carried.

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Cheryl Baker  
Executive Secretary to the President

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